

## **Discovery Center at Murfree Spring**

**Position: Summer Camp Counselor**

**Supervisor: Kelsey Smith, Camp Coordinator (Camps)**

### **Description:**

#### **Camp Counselor**

Summer day camp counselor will work with children in grades K – 5. Camp staff will be responsible for up to 60 campers each week, creating a fun, safe, and inclusive camp experience for each child. Counselors will also facilitate indoor and outdoor age-appropriate activities and assist Discovery Center education staff with STEAM-based (Science, Technology, Engineering, Art, and Math) programming.

#### **Duties and Responsibilities:**

- Be available for the entire duration of camp (May 28-August 2) and training (May 20-23).
- Create and maintain a positive environment that encourages active learning and fun for all campers
- Counselors will be responsible for the health and safety of their campers
- Instruct summer campers on age-appropriate lessons, activities, crafts, games, etc.
- Foster positive relationships between campers and with Counselors-in-Training
- Guide and supervise teenage Counselors-in-Training, keeping them productive and on task
- Collaborate with other Camp Staff and Discovery Center Educators
- Maintain supplies and materials needed for programs and activities
- Other duties as assigned

#### **Skills:**

- Knowledge of, or willingness to learn, basic informal education techniques in order to creatively instruct activities, crafts, games, etc. and assist with programs
- Enthusiasm and energy; interactive and fast-paced team-oriented tasks.
- Classroom management and/or group facilitation techniques
- Ability to interact effectively, professionally, and courteously with visitors, staff, and volunteers
- Work well without direct supervision
- Ability to relate to persons of all ages, diverse backgrounds, skill, and abilities.
- Must have excellent time management skills; able to handle multiple tasks
- Must enjoy working with children
- Ability to act in emergency situations based on protocols
- Be at least 18 years of age, high school graduate

**Physical Requirements:** Must be able to work outside in summer weather for part of each day, walk on Discovery Center property including wetlands hikes, and be able to lift up to 25 pounds. This job requires periods of standing, sitting, walking, use of hands and arms, bending, lifting, use of computer and keyboard, listening and speaking in person and on the phone.